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| **ASUNTO:** | | **DEPENDENCIA RESPONSABLE:** | |
| **LUGAR:** | **FECHA**: DD/MM/AAAA | | **HORA:** 00:00 A 00:00 |
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| **ASISTENTES** | | | | | |
| **NOMBRES Y APELLIDOS** | **ORGANIZACIÓN O DEPENDENCIA** | **CARGO** | **CORREO ELECTRÓNICO** | **TELÉFONOS** | **FIRMA** |
|  |  |  |  |  | Firma Electrónica |
|  |  |  |  |  | Firma Electrónica |
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| **ORDEN DEL DIA** | | |
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| **DESARROLLO DE LA REUNIÓN** | | |
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| **COMPROMISOS** | | |
| **ACTIVIDAD** | **RESPONSABLE** | **PLAZO / FECHA** |
|  |  | DD/MM/AAAA |
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